

1802.1

- (a) While the general disturbance procedures provide for an orderly, staged and planned response, it may be necessary to have a large number of personnel respond immediately to an incident. Such a response shall be termed [REDACTED]
- (b) [REDACTED] be initiated by any staff member in any instance where there exists a threat to employee safety, and when announced requires every Deputy within the facility (except those listed below) to secure their work area and respond to the area designated where they shall wait for further instructions.
- (c) See facility specific appendix for positions that [REDACTED]
- (d) If a [REDACTED] response is not required, disturbances within the housing areas shall be controlled utilizing the following procedures.

1802.2 RESPONSE PROCEDURES/GENERAL DISTURBANCE

- (a) Initial Deputy
 - 1. The initial response to a disturbance should be scaled to the severity of the situation. This requires the initial Deputy discovering the disturbance to appropriately describe the incident when requesting assistance. The following criteria should be considered in determining the initial response:
 - i. How many inmates are involved?
 - ii. Is the incident contained?
 - iii. What is the severity of the injuries being sustained?
 - iv. Is there a need for CHS staff (medical/mental health) to respond?
 - v. Are there weapons involved?
 - vi. Is there smoke or fire?
 - vii. Is there major structural damage?
 - viii. Is there likelihood that inmates may gain access to Guard Corridors, or Guard Stations, elevators, stairwells, or control of the roof area?
 - ix. Are inmates assaulting Deputies or other non-safety personnel?
 - x. Are conditions so violent, destructive, or dangerous that total loss of control and/or death is likely?
 - 2. Based on the above factors the initial response may be limited to a few Deputies assigned to the area or may require all available personnel.
 - i. The initial Deputy is in charge of the scene until specifically advised by a superior that they have been relieved of that responsibility.

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- ii. The initial Deputy shall report the incident to the responsible Guard Station and will then be responsible for observing and directing the activities of the first Deputies to arrive on the scene.
- iii. All inmates will be ordered to return to their cells and close their doors.
- iv. The Deputies arriving on the scene may be directed by the initial Deputy to assess the situation and observe inmate activities.
- v. The initial Deputy may require a backup Deputy for the purpose of providing access for additional help and to assist with communications.
- vi. At no time will a Housing Deputy/SSO/CSA handling/coordinating the response to a disturbance, leave the security console that controls the affected area.

(b) Responding Deputies

1. Priorities of Deputies during a disturbance must be ordered as follows:
 - i. The safety and protection of the general public is the primary mission. Retaining custody and control of the inmates assures a safer community.
 - ii. The safety, welfare, release, and rescue of hostages.
 - iii. Safeguarding other personnel to prevent loss of life or injuries can reduce the level of violence.
 - iv. Preventing unnecessary injury to inmates also controls the level of violence. Those inmates not involved in the disturbance must be isolated and protected.
 - v. Property preservation should not be allowed to supersede the value of human life. However, safeguarding property by controlling inmate movement and behavior is a valuable step toward limiting the extent of a disturbance.
 - vi. Preservation and collection of evidence.
 - vii. Proper documentation of the incident through initial crime reports and/or jail incident reports to ensure enforcement of crimes and/or jail rule violations.

(c) Guard Station Deputy/CSA

1. The Guard Station Deputy/CSA will notify the appropriate Sergeant of the incident and assign a Deputy to respond to the area of disturbance with the video camera from the Guard Station.
2. The Guard Station Deputy/CSA shall be responsible for notifying other housing locations to secure all inmates within their cells and/or dayrooms. The Housing Deputies/CSAs shall be alert for any signs of the disturbance spilling over into that area.
3. All inmate movement shall cease until the situation is resolved to a point where inmate movement can safely resume.

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(d) Sergeant

1. Upon arrival, the Sergeant will assess the situation and advise the Watch Commander. The Sergeant will take command of the scene until relieved by the Watch Commander.
2. If it appears that the disturbance may escalate, the Sergeant will determine whether additional Deputies should be requested. The Sergeant will notify the Watch Commander, who will respond and will direct the staging of support personnel.

(e) Watch Commander

1. If the ERT is deployed, the Watch Commander will notify the Division Commander, either verbally or in writing, prior to the end of the shift.
2. At the point where escalation or use of an ERT appears inevitable, the Watch Commander will, at the earliest opportunity, notify the Division Commander.
3. During a major incident the Watch Commander may establish a Command Post.
4. The Watch Commander will designate a staging area and prepare additional personnel for immediate response if the situation escalates.
 - i. The Watch Commander may, if necessary, call in all or a portion of the next shift of Deputies to assist in handling the disturbance.
 - ii. If the disturbance appears to be escalating, the Watch Commander may request the Patrol Watch Commander to move Patrol Deputies near the jail facility. When this is necessary, the facility's Division Commander and Assistant Sheriff of Custody Operations will be notified first.
5. Incidents that result in compromised security, injuries likely to result in death or death occur, the Division Commander, Assistant Sheriff of Jail Operations and Sheriff will be notified.
6. When it appears likely that a total breach of security could occur (i.e., the disturbance will likely spread to all areas of the facility):
 - i. All non-essential personnel will be removed from the facility with Correctional Health Services (CHS) establishing an emergency first aid station in the main security parking lot.
 - ii. The Watch Commander will advise Headquarters to establish perimeter security. The Patrol Watch Commander will assign and deploy shotgun-equipped Deputies, under the supervision of a Patrol Sergeant, to take up positions to maintain perimeter and facility security.
 - iii. Perimeter security personnel shall deny access to the facilities to all but necessary law enforcement, fire and medical personnel, and will be responsible for the apprehension of any inmate who breaches security.

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- (a) Remove all non-participating inmates.

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1. Inmates not involved in the disturbance will be allowed to safely withdraw to a non-affected secure [REDACTED]
[REDACTED]
 2. These inmates must be protected as they withdraw and remain uninvolved. Care must be taken to ensure that they do not escape from their safe area during the disturbance.
- (b) Establish communications.
1. From information provided by staff and inmates, the Watch Commander and Sergeant will attempt to determine the cause of the disturbance.
 2. The Watch Commander will direct a Sergeant to contain the situation and identify a spokesman for the inmates. When containment is achieved, the spokesman will be allowed to confer with the Division Commander or their designee. Use of a Crisis Negotiator may be used as the designee of the Division Commander.
 3. When hostages are taken, the Crisis Negotiations Team (CNT) will be summoned through the Emergency Communications Bureau (ECB) Commander. All negotiations will be conducted by CNT. For more information about hostage incidents, refer to [CCOM Section 2612 - Hostage Plan](#).
- (c) Gather facts from the staff.
1. Staff will be questioned about their observations. Riot leaders and participants who committed injury or damage will be identified.
 2. When possible, staff will make notes of their observations and forward them to the Sergeant. This will be preparatory for any subsequent disciplinary or legal actions.
- (d) After the [REDACTED] is controlled:
1. [REDACTED]
[REDACTED]
 2. [REDACTED]
[REDACTED]
 3. [REDACTED]
[REDACTED]
 4. [REDACTED]
[REDACTED]
 5. Correctional Health Services (CHS) will immediately attend to any serious injuries requiring emergency first aid. Other non-life-threatening injuries will be prioritized for treatment at the Module Nurse's Office.
 6. Inmate programs and normal facility schedules will be interrupted until order is restored. The Division Commander will be summoned to review the incident and decide when to resume normal operations.
 7. A thorough investigation will be conducted. Staff and inmates will be interviewed. Reports will be written by all necessary staff as determined by the Sergeant.

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8. Forensic Specialists will photograph the area involved in the disturbance. Evidence will be collected as appropriate.
9. Inmates identified as instigators, agitators and those who committed crimes will be housed under increased security while awaiting appropriate discipline. Inmates found to be involved may face legal action by the District Attorney's Office.